

NNDC MOOD OUTCOMES SYSTEM 2020 SCHEDULES

NNDC Mood Outcome Program de-identified files may be submitted quarterly once your site has successfully completed the onboarding process. If your site will not be able to submit according to the schedule below, please contact the NNDC Mood Outcomes Helpdesk at MoodOutcomesPCC@Altarum.org or 734-302-5696.

When submitting your quarterly files, you should follow the NNDC Data Only Model Specification document, which outlines the data elements, file formats, and processes. Your de-identified data, exported from your Electronic Medical Record (EMR) system, will be uploaded into the NNDC Mood Outcomes Registry (NNDC Registry) database query schema.

Quarterly Submissions

When submitting files, please do so using the schedule outlined in the table below.

Quarter	Submission Period	Data*
1 st Quarter	April 1 – 15, 2020	January 1 – March 31, 2020
2 nd Quarter	July 1 – 15, 2020	April 1 – June 30, 2020
3 rd Quarter	October 1 – 15, 2020	July 1 – September 30, 2020
4 th Quarter	January 1 – 15, 2021	October 1 – December 31, 2020

*New patients and follow-up data

Frequently Asked Questions

▲ What is the onboarding process?

Each site wishing to submit a data extract from their local system or EMR system must complete the onboarding process. The onboarding process consists of a series of meetings with Altarum staff and particular site clinical and technical staff, followed by successful submission and acceptance of two de-identified files – an initial and an update submission. The initial and update submission cycle will be repeated until no errors are present. Once the site successfully completes this process, they will be considered to be onboarded, meaning their data will move to the production environment.

▲ Where do I submit files?

The Altarum Secure Transfer Site (ASTS) is the file transfer mechanism that must be used to send files securely to Altarum. Secure accounts for use of the ASTS will be granted by Altarum for each site/individual prior to submission. In order to be granted access to the ASTS site, the following should be sent to the NNDC Mood Outcomes Helpdesk at moodoutcomesPCC@altarum.org or 734-302-5696.

- Name
- Employer/Organization Name
- Employer/Organization Address
- Position
- Email
- Phone Number

Files transferred via the ASTS will only be accessible for five business days, after which they are deleted from the ASTS. ASTS accounts that are inactive for 45 days or more require re-authorization of the account. In which case, the project manager must be contacted in order to re-activate the account(s).

▲ **What files should be included in each submission?**

When sending files to the NNDC Mood Outcomes Registry, the following six files should be submitted:

- Transfer.csv (Basic and Standard)
- PHQ9.csv (Basic and Standard)
- C-SRSS.csv (Standard only)
- GAD7.csv (Basic and Standard)
- Health.csv (Basic and Standard)
- Demog.csv (Basic and Standard)